



TemplaCMS Newsletter

Update v26.1

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COMMERCIAL STATEMENT

This document is subject to any terms as per teamsoftware.com/legal.

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INTRODUCTION

This document details changes made to TemplaCMS and features added in update v26.1.

All menu paths provided are based on the standard UK menu structure, as such certain options may be found in different locations where the menu navigator has been altered by the client.

Training

Note: Where new functionality has been introduced, it is imperative that a full understanding of the implications for setup and use are resolved by the client.

In some instances, where the new functionality is minimal, the TEAM Software Customer Success Manager can cover this with the client. However, where the functionality is not minimal or has implications elsewhere in the system, training must be provided by the TEAM Software implementation team to the client, a note to this effect will be added to the relevant sections.

WORKBILL LIST

Background

For performance, when loading data into the workbill list, it defaults to limited data mode, which retrieves a subset of columns on the workbill list. Additional columns have now been moved to this mode.

Workbills

When looking at the workbill list in limited data mode, new columns are visible in the column chooser to show actual, budget, and variance information.

TemplaCMS® - Contract Management System - UK STAGING

General

Close Refresh Print Excel Expand Collapse Auto refresh

Open View One off Print/email workbill(s) Print/email quote Send on Confirm work done Row Sat note Cancel work Un-cancel work Supplier costs received Notes Filter selected Apply last filter Publish format Delete Projected workbill schedule

Client booking Attachments Un-filter selected Change filter Limited data mode Reinststate

Immediate filter Select filter Filter My assignments Status Projected

Navigator

- Workbills
 - Workbill Batches
 - Workbills
 - Workbill Manager
 - Team Manager
 - Projected Workbill Schedule
 - Team Payments
 - Workbill Review
 - Adhoc Jobs
 - Adhoc Job Withheld Commission
 - Adhoc Job Negative Payments
- Contract Admin
- Payroll
- Workbills
- Hygiene Services
- Billing
- Transaction Register
- Stores
- Reports
- Period/Year End
- Maintenance
- Service Point
- Projects
- System Admin
- Session Admin
- Search

Alerts Action List Workbill List

Drag a column header here to group by that column.

Workbill number	Site	Assign to details	Assign to	Budget labour c	Actual labour	Variance lab	Budget supplier	Actual suppl	Variance su	Budget total cost	Actual total	Variance tot	Description
11768	BAFH01 - BAFH FITZ	Site employee	Site employee	£22.39	£12.00	£10.39	£0.00	£0.00	£0.00	£22.39	£12.00	£10.39	MONTHLY FLOOR SCRUB
11769	BAFH01 - BAFH FITZ	Site employee	Site employee	£18.45	£12.00	£6.45	£0.00	£0.00	£0.00	£18.45	£12.00	£6.45	2 WEEKLY COMPUTER CLEAN
11770	BAFH01 - BAFH FITZ	Site employee	Site employee	£184.50	£184.50	£0.00	£0.00	£0.00	£0.00	£184.50	£184.50	£0.00	4M I.T. EQUIPMENT CLEAN
11791	BEMC01 - BEMC 71	Site employee	Site employee	£108.00	£108.00	£0.00	£0.00	£0.00	£0.00	£108.00	£108.00	£0.00	WEEKLY DEEP CLEAN
11792	BEMC01 - BEMC 71	Site employee	Site employee	£108.00	£108.00	£0.00	£0.00	£0.00	£0.00	£108.00	£108.00	£0.00	WEEKLY DEEP CLEAN
11793	BEMC01 - BEMC 71	Site employee	Site employee	£108.00	£108.00	£0.00	£0.00	£0.00	£0.00	£108.00	£108.00	£0.00	WEEKLY DEEP CLEAN
11794	BEMC01 - BEMC 71	Site employee	Site employee	£108.00	£108.00	£0.00	£0.00	£0.00	£0.00	£108.00	£108.00	£0.00	WEEKLY DEEP CLEAN
11795	BEMC01 - BEMC 71	Site employee	Site employee	£108.00	£108.00	£0.00	£0.00	£0.00	£0.00	£108.00	£108.00	£0.00	WEEKLY DEEP CLEAN
11796	BEMC01 - BEMC 71	Site employee	Site employee	£15.00	£15.00	£0.00	£0.00	£0.00	£0.00	£15.00	£15.00	£0.00	MONTHLY CLEAN TO ENTRANCE MAT
11798	BEMC01 - BEMC 71	Site employee	Site employee	£30.00	£30.00	£0.00	£0.00	£0.00	£0.00	£30.00	£30.00	£0.00	MONTHLY FLOOR CLEAN
11799	BEMC01 - BEMC 71	Site employee	Site employee	£30.00	£30.00	£0.00	£0.00	£0.00	£0.00	£30.00	£30.00	£0.00	MONTHLY LIGHT CLEAN
11800	BEMC01 - BEMC 71	Site employee	Site employee	£10.00	£10.00	£0.00	£0.00	£0.00	£0.00	£10.00	£10.00	£0.00	MONTHLY DOOR CLEAN
11801	BEMA01 - BEMA 1ST	Site employee	Site employee	£32.50	£32.50	£0.00	£0.00	£0.00	£0.00	£32.50	£32.50	£0.00	3M KITCHEN CLEAN
11820	GACS01 - GA COLEM	Site employee	Site employee	£36.00	£36.00	£0.00	£0.00	£0.00	£0.00	£36.00	£36.00	£0.00	Out of hours Kitchen clean on 30th August as requested
11847	GNKP01 - KINGS PA	Site employee	Site employee	£124.60	£155.75	£31.15	£0.00	£0.00	£0.00	£124.60	£155.75	£31.15	Extra cleaning for August Bank Holiday 27th
11848	GNKP01 - KINGS PA	Site employee	Site employee	£36.00	£36.00	£0.00	£0.00	£0.00	£0.00	£36.00	£36.00	£0.00	To carry out black bag clearance as requested
11849	GNKP01 - KINGS PA	Employee - Elizabeth Keda	Employee	£27.00	£27.00	£0.00	£0.00	£0.00	£0.00	£27.00	£27.00	£0.00	Additional cleaning on 28th August 2012 as requested
11850	GNKP01 - KINGS PA	Employee - Elizabeth Keda	Employee	£27.00	£27.00	£0.00	£0.00	£0.00	£0.00	£27.00	£27.00	£0.00	Additional cleaning on 29th August 2012 as requested
11851	GNKP01 - KINGS PA	Site employee	Site employee	£126.00	£126.00	£0.00	£0.00	£0.00	£0.00	£126.00	£126.00	£0.00	Additional cleaning on 25/26th August 2012 as requested
11852	GNKP01 - KINGS PA	Employee - Luis San Migu	Employee	£36.00	£36.00	£0.00	£0.00	£0.00	£0.00	£36.00	£36.00	£0.00	Carry out extra cleaning on the 31st August 2012 as requested
11853	GNKP01 - KINGS PA	Site employee	Site employee	£36.00	£36.00	£0.00	£0.00	£0.00	£0.00	£36.00	£36.00	£0.00	Carry out black bag clear out on 31st August 2012 as requested
11865	BEMA01 - BEMA 1ST	Site employee	Site employee	£90.00	£90.00	£0.00	£0.00	£0.00	£0.00	£90.00	£90.00	£0.00	Carpet cleaning rooms 206 & 207
11866	CHFS01 - CHFS LON	Employee - Gerson Dioma	Employee	£90.00	£90.00	£0.00	£0.00	£0.00	£0.00	£90.00	£90.00	£0.00	Carpet Clean - 20/08/2012
11935	CBCS01 - CBCS LON	Team - Specialist Team 2	Team	£250.00	£243.21	£6.79	£0.00	£0.00	£0.00	£250.00	£243.21	£6.79	3M EXTERNAL WINDOW CLEAN
12001	BAFH02 - BAFH FITZ	Site employee	Site employee	£21.00	£21.00	£0.00	£0.00	£0.00	£0.00	£21.00	£21.00	£0.00	balcony cleaning-12-09-12
12003	BAFH01 - BAFH FITZ	Site employee	Site employee	£20.00	£20.00	£0.00	£0.00	£0.00	£0.00	£20.00	£20.00	£0.00	FRIDGE CLEAN 3/09/12 and 17/09/12
12890	CIAM15 - CIAM NEV	Supplier - PERIODIC	Supplier	£80.00	£80.00	£0.00	£80.00	£80.00	£0.00	£80.00	£80.00	£0.00	MONTHLY CLEAN TO ENTRANCE/FRAMES ETC
				£1,693,994.78	£55,969.67	£1,638,025.11	£46,019.55	£108,873.63	£62,854.08	£1,740,014.33	£1,644,843.30	£95,171.03	

Workbill list: 13340 rows

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EQUIPMENT ITEMS

Background

The equipment item list contains columns showing current site information including effective dates. The previous site information is now also optionally available on the list.

Equipment Items

New columns are visible in the equipment item list column chooser to show previous site information.

TemplaCMS® - Contract Management System -- TemplaCMS DEV

General

Close Refresh Print Excel Expand Collapse Check duplicates Auto refresh Import wizard Open New Copy View Print label Notes Attachments Filter selected Un-filter selected Immediate filter Apply last filter Change filter Select filter Publish format Delete Reinststate Show deleted Status

List Row Other Filter

Navigator

Search

equi

Equipment Audit For Equipment Categories Equipment Groups - (Equipment Items - (E Equipment Items - (E

Favourites

Contract Admin Payroll Workbills Billing Transaction Register Stores Reports Period/Year End Maintenance Service Point Hygiene Services Projects System Admin Session Admin Dashboards Search

Alerts Equip/Service

Drag a column header here to group by that column.

TimeGate branch	Source	Sector	Contract Admin	Previous site	Previous site assignment	Previous site from	Previous site to	Previous site effective	Previous site code	Previous site description
	Acquisition	A	53190 Desertines	SE/MURPH01/0	SE/MURPH01/003 - The In	07/12/2023 00:00	06/12/2023 00:00	07/12/2023 - 06/12/2023	SE/MURPH01/003	The Indigo Man.
	Acquisition	A	53190 Desertines	SE/MURPH01/0	SE/MURPH01/003 - The In	07/12/2023 00:00	06/12/2023 00:00	07/12/2023 - 06/12/2023	SE/MURPH01/003	The Indigo Man.
	Acquisition	A	53190 Desertines	SE/MURPH01/0	SE/MURPH01/003 - The In	07/12/2023 00:00	06/12/2023 00:00	07/12/2023 - 06/12/2023	SE/MURPH01/003	The Indigo Man.

4

Direct access Code

EquipmentItem/List 3 rows

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EMPLOYEE PORTAL: MICROSOFT 365 EMAIL PROVIDER

Background

In release 2025.11, support was added for Microsoft Office 365 as an Email Provider to TemplaCMS. It has now also been added to the Employee Portal. This new integration utilizes the Microsoft Graph API and Microsoft Entra ID to provide a secure, modern connection. By moving away from older authentication methods, this update enhances security and improves email deliverability, making emails less likely to hit spam filtering on target systems.

Configuring Microsoft 365 System

Please see the 2025.11 newsletter for details of how to get the details needed. If this is already configured in TemplaCMS, users can use the same values.

Configuring Employee Portal

Users should now have your three values - Tenant Id, Client Id and Client Secret.

Please contact Support for assistance in the configuration of the Employee Portal to use the new settings.

LOG NUMBERS

This enhancement update contains the following log numbers:

WI6658

WI6611

WI6676



TEAM Software develops market-leading solutions for companies with distributed workforces. TEAM has a focus on the cleaning and security industries helping the companies who serve these sectors manage and optimise their business; from front line service delivery to back office financial management. TEAM's technology is designed to help improve productivity, employee engagement and profitability, and at the same time help control cost, risk and compliance. For more information, visit teamsoftware.com.